

From: National Charity Funding Committee Chairman

To: CVMA

Via: State Representatives

Effective: 12 SEP 2014

Subject: National Funding Requests

1. Each CVMA Chapter will be allowed to submit 1 (one) funding request. All requests for funding shall be submitted in writing, utilizing the attached form. Submission to the Charity Funding Committee (CFC) Secretary will be NLT 15 February of each year. No additional information/narrative sheets will be allowed to justify requests. Requests received with multiple pages or that are incomplete will be returned. Chapters should have raised money for their charity before making a request for funding. Request for monies for disbursement to any CVMA entity for any reason will be returned.
2. Requests that are for the same charity will be merged together. The SR merging the submissions will create a new submission form as a cover letter, in the justification section they will list the chapters submitting the request and the amount requested. A total amount requested will be listed on the form in the appropriate section.
3. All CFC Requests must be to support a 501(c) charity or a State charity such as a "State Soldier's Home".
4. The CFC Secretary will provide a list of submissions to the Committee NLT 20 February of each year.
5. The CFC Chairman will preside over the meeting and a committee secretary will keep a record of all approvals, disapprovals and modifications. The Chairman will present the information to the membership at the National meeting.
6. The SR committee will be responsible to approve or deny requests. The CFC can adjust the amount requested.
7. All funding requests will require a majority vote to be approved.
8. Once approved by the SR committee, the National Treasurer (NTRES) shall disburse the approved funds within 60 days of the completion of the National Meeting. Checks will be mailed directly to the charity with a letter informing the charity of the CVMA mission and who requested the disbursement/why they are receiving the check.
9. Denied funding requests can be submitted a second time. After the second time, 24 months (from the date of the national meeting) shall pass before re-submission. Approved funding requests will require a 48 months to pass before re-submission.

# COMBAT VETERANS MOTORCYCLE ASSOCIATION REQUEST FOR FUNDING

Date Submitted:	State:	Chapter:
Submitter (FM#, Name, email address):		
Has this request been submitted before>	Yes	No
Year(s) and results:		
Name and Address of Organization:		
Administrative Cost Percentage (if available)	Is the organization a 501 (c)?	
EIN#	YES	<input type="text"/>
	NO	<input type="text"/>
Amount Requested	Do you allow the committee to change this amount?	
	YES	<input type="text"/>
Amount chapter has raised for charity:	NO	<input type="text"/>
Request Justification:		
Chapter Endorsement: Chapter#	By Chapter Officer: Indicate name & position	
State Representative Name and Signature:		
Committee Action: Approve: _____ Disapprove: _____ Modify: _____		